

By-Laws

of the

Texas Interscholastic Swimming Coaches' Association

Article One – Annual Meetings

I. Regular Meetings:

- A. There shall be regular meetings annually convened in conjunction with a professional development convention at time designated by the Board of Directors.
 - 1. This annual meeting shall be designated as the Texas Interscholastic Swim Coaches' Association (TISCA) Annual Clinic/Convention
 - a. There shall be an awards **banquet recognition** appropriate for presentation of association awards and service recognition.

II. Board of Directors Meetings:

- A. The TISCA Board of Directors (BoD) shall meet bi-annually to discuss the business of the association.
 - 1. A quorum must include a majority of the BoD.
 - 2. General membership meeting will be conducted in conjunction with the scheduled professional convention.
 - 3. The President of the Association shall set the date, time and place of each of these meetings and shall provide a minimum of 30 days' notice to the membership at large and the BoD.

III. Special Meetings

- A. Other meetings may be called at the discretion of the President or by a majority vote of the BoD.

Article Two – Finances

I. Organizational Dues and associated fees

- A. The TISCA annual **membership** dues and any other fees shall be established by the BoD.
 - a. Annual dues (**paid between** July 1 - December 31): **~~\$40.00~~ \$50.00**
 - b. Annual dues (**paid between** January 1 - June 30): **\$150.00**
 - c. **Annual dues for college undergraduates paid between July 1-June 30)-
\$25.00)**
 - 1. Modifications or revisions to the TISCA Dues or Fee Structure can only be addressed at the general membership meeting.

- B. Applications for membership in the association shall be submitted through the TISCA Website and reviewed by the membership chair or designee assigned.
- C. TISCA Membership will run annually from July 1st through June 30th each year.

II. Fiscal Year

- A. For business purposes, the TISCA Fiscal Year extends from July 1st through the following June 30th.

III. The BoD shall determine which organizational expenses incurred by individuals are appropriate and therefore eligible for reimbursement.

- A. Requests for reimbursement of individual, TISCA-related expenses must be submitted in writing to the BoD.
- B. The following expenses are generally considered to be appropriate and therefore eligible to be considered for reimbursement:
 - 1. TISCA representation to National meetings
 - 2. TISCA representation to University Interscholastic League (UIL) meetings.
 - 3. TISCA representation to certain undefined meetings, which are in some way closely related to high school swimming, diving or water polo as determined by the BoD.
 - 4. TISCA will reimburse members of the Board of Directors for mileage costs associated with travel to one annual meeting.
 - a. The Federal IRS mileage rate will be utilized for any necessary calculations.
 - b. Double reimbursement is not allowed, i.e., members of the Executive board who may be reimbursed by their sponsoring agency may not claim reimbursement from TISCA.
 - 5. Other non-meeting related expenses as determined by the BoD.
 - 6. TISCA will provide liability insurance for members of the Executive Board.

Article Three – Committees

I. Standing Committees

- A. Within TISCA, the following Standing Committees are established:
 - 1. Awards and Records
 - a. Responsibilities: Order and distribute certificates, ribbons, banners and any other TISCA sanctioned awards.
 - 2. Swimming
 - a. Responsibilities: Records, All-State List, Top 50 List.
 - 3. Diving
 - a. Responsibilities: Records, All-State List, Top 50 List.
 - b. Organize and conduct a dive business meeting at the annual clinic/convention/conference.

- i. Minutes must be submitted to the Secretary by the end of the annual clinic/convention/conference.
- 4. Water Polo
 - a. Responsibilities: Records, All-State List.
 - b. Liaison to UIL to assist with organization and oversight of district, regional and state competitions.
 - c. Organize and conduct water polo meetings at the annual clinic/convention/conference.
 - i. Minutes must be submitted to the Secretary by the end of the annual clinic/convention/conference.
- 5. Membership
 - a. Responsibilities: Maintain and review online membership database and directory.
 - b. Communicate with the technology chair to ensure the online portal is open July 1st every calendar year.
- 6. Technology
 - a. Responsibilities: Oversee and maintain TISCA website.
 - b. Maintain an online calendar, job postings, meet files, history and any other online data requested by the board of directors.
 - c. Oversee online elections and other forms of data collection.
- 7. Historian
 - a. Responsibilities: Preserve and maintain permanent record of the historical history of Texas Interscholastic Swim Coaches Association.
 - b. Create a biography of memorial award honorees.
 - c. Promote history of the association.
- 8. Communications
 - a. Oversee and maintain social media accounts and online presence.
 - b. Promote all aspects of the association and manage communication, announcements and other duties as assigned.
- 9. Annual Conference Chair
 - a. Oversee the planning, organization and execution of the TISCA annual professional development clinic.
 - b. Work with outside vendors, business and organizations to secure sponsorships and contracts for Annual Meeting/Clinic
 - c. Additional duties as needed
- 10. Regional Liaisons
 - a. Region liaison will serve as the main point of contact for the BoD to communicate information to the association.

- b. Liaisons will bring forth proposals, rule changes or any other association business presented to them from their respective classifications
- c. Will distribute awards and ribbons to district, region and state event hosts.
- d. Will be responsible for mailing All State Certificates.

11. Region Representatives

- a. Regional Representatives will be required to contact coaches within their region and furnish information, answer questions, provide awards and promote the association to all aquatic coaches within their assigned region.
- b. There shall be a representative from every UIL region within each of the following:
 - i. Swimming (20*):
 - 1. 6A - 8
 - 2. 5A - 8
 - 3. 4A - 4
 - a. *May add representatives as growth requires to ensure proper representation.
 - ii. Diving (3*):
 - 1. 6A
 - 2. 5A
 - 3. 4A
 - a. *May add representatives as growth requires to ensure proper representation.
 - iii. Water Polo (4*)
 - 1. 6A - 4
 - a. *May add representatives as growth requires to ensure proper representation.

II. Special Committees

A. Nomination Committee

- i. Responsibilities: Research and recommend candidates for executive board position in even number years.

B. Finance Committee

- i. Responsibilities: Conduct financial audit of TISCA accounts on even numbered years.

C. Constitution & Bylaws

- i. Responsibilities: Review and update TISCA constitution and bylaws annually and submit to the executive board to be added to the agenda for the annual meeting.

III. Other Special Interest committees may be established and / or appointed by the TISCA President as necessary.

- A. The President shall appoint the Chair of any such committee and shall have approval authority over the members selected to serve.

IV. The activities of all TISCA Committees are subject to approval by the BoD.

Article Four – Awards Selection

I. Texas UIL Swimming, Diving and Water Polo in Class 6A, Class 5A, Class 4A and Under All State Teams.

- A. Selected annually in March, subsequent to the UIL State Championships.

II. TISCA All-State Swimming Teams, girls and boys, are selected from individual performances at the following competitions during the most recent high school season.

- A. TISCA Sanctioned Invitationals
- B. UIL District Championships
- C. UIL Regional Championships
- D. UIL State Championships
 - 1. Selections are based on best performances in events listed in the National Federation of State High School Associations Swimming and Diving and Water Polo Rule Book.
 - a. TISCA All-State Swimming First Team: Eight fastest performances submitted
 - b. TISCA All-State Swimming Second Team: Next eight fastest performances submitted
 - c. TISCA All-State Swimming Honorable Mention: Third eight fastest performances submitted.

III. TISCA All-State Diving Teams, girls and boys, are selected from the best performances at the UIL State Championships as follows:

- A. TISCA All-State Diving First Team: Places one through eight
- B. TISCA All-State Diving Second Team: Places nine through sixteen
- C. TISCA All-State Diving Honorable Mention: The highest scores, places third to fifth at the UIL Regional Championships
 - 1. No diver in this category may also be listed as a member of the First or Second All-State Team.

IV. Application for Swimming All-State Selection

- A. The Awards and Records Committee is charged with the responsibility to acquire the performance results necessary to determine eligibility for TISCA All-State Selection.

- B. Swimming results from UIL District Championships, UIL Regional Championships, UIL State Championships, Sanctioned TISCA Invitationals and all recognized State Private and Parochial School State Championships shall be considered to constitute application for TISCA All-State selection.
- C. Criteria for acceptable / unacceptable times in Meet Results:
 - 1. Acceptable:
 - a. Timing systems must be fully automatic
 - b. Only printed or HTML results from Meet Management software or other certified meet operation software that can produce reports in the required SDIF format.
 - c. Any adjustments, including Judges Decisions, made to resolve timing discrepancies must be accomplished within the meet management software and appear properly in the machine printed or HTML results
 - d. Lead-off splits from relays
 - e. Officials must be currently registered with UIL
 - f. Times must have been achieved during the current interscholastic season
 - 2. Unacceptable
 - a. Swim-off times
 - b. Time trials
 - c. Times from meets other than specified in Article Four, Section IV.B. above
 - d. Handwritten results of any type
- D. Evidence of time tampering and / or manipulation will disqualify all times submitted for consideration.

V. Water Polo All-State Selection:

All TISCA Water Polo Region Teams

- A. 5 Region Teams awarded
 - 1. 1 All Region Team per the 4 UIL aligned regions
 - 2. 1 All Region Team composed of the All-Tournament team the Non UIL Tournament
 - i. 1 Team of 7 athletes per 2 teams competing, up to 3 teams of 7
- B. # of players elected to each team
 - 1. 7 players selected to 3 teams (1st, 2nd, HM)
 - 2. Ties elevated up to 3 additional spots per team
- C. Specialty awards
 - 1. MVP
 - 2. Goalie of the year
 - 3. Offensive player of the year
 - 4. Defensive player of the year
 - 5. Newcomer of the year
 - i. Any player not varsity previous year
 - 6. Coach of the year

7. Awards are presented separately from the All-Region team

All TISCA State Teams

1. # of players elected to each team
 1. 7 players selected to 3 teams (1st, 2nd, HM)
 2. Ties elevated up to 3 additional spots per team
 3. Region rep can present evidence to elevate a player 1 team to correct "voting error"
 - i. Must be voted and approved by TISCA WP board majority vote
2. Specialty awards
 1. MVP
 2. Goalie of the year
 3. Offensive player of the year
 4. Defensive player of the year
 5. Newcomer of the year
 - i. Any player not varsity previous year
 6. Coach of the year
 7. Awards are presented separately from the All-State team

Article Five – Special Awards

- I. **TISCA Swimming and Diving Coaches-of-the-Year and Coaches-of-the-Meet**
 - A. District and Region State Coach of the Year/State Coach of the Meet
 1. There shall be a Girl's and Boy's Coach-of-the-Year in each classification, voted on by one TISCA member, in good standing, per school in attendance at the District and Regional Meets in both swimming and diving.
 2. The coach of the winning boys' team, girls' team, and first place boy and girl diver at the state meet will automatically be the State Coach of the Meet.
 3. TISCA State Coach-of-the-Meet must be members in good standing of the Association.
 - a. State Diving Coach-of-the-Meet is limited to only current coaches who attend the State Championship Meet.
 4. Recipients of the awards will be announced at the conclusion of the State Championships and honored at the Annual Meeting of the Association.
 5. An official TISCA Coach-of-the-Meet ring, provided by the association, shall be presented to each recipient as the initial award at the Annual Meeting.
 - a. If a coach has already earned a Coach-of-the-Year ring, any subsequent awards shall be in the form of commemorative plaques.
 - B. State Coach of the Year
 1. Nominations for State Coach of the Year will be accepted from any TISCA member in good standing via the TISCA website for a period of time designated by the awards committee.

~~2. All nominees must then submit a resume to be considered for the award.~~

3. Voting will take place at the Spring Board meeting by the board of directors.
4. There will be six awards:
 - i. 4A Swim
 - ii. 4A Dive
 - iii. 5A Swim
 - iv. 5A Dive
 - v. 6A Swim
 - vi. 6A Dive
5. First time award winners will receive a Coach of the Year ring, provided by the association.
6. Subsequent winners will receive an award of their choosing (plaque, watch, etc.) also provided by the association.
7. Recipients are only eligible to receive the award a subsequent time after a period of five years has passed.

C. Outstanding Assistant Coach of the Year

1. Head coaches may submit one nomination per coach to the BoD after the state meet for a period of time designated by the awards committee.
2. The nominator and nominee must be a member in good standing with the organization.
3. There will be 4 awards
 - i. 4A Swim/Dive
 - ii. 5A Swim/Dive
 - iii. 6A Swim/Dive
 - iv. Water Polo

II. TISCA Water Polo Coach-of-the-Year

- A. Each member in good standing of the Association, present at the State Championship Tournament, may vote for a TISCA Coach-of-the-Year who, in their opinion, has performed in the most outstanding manner in both boy's and girl's Water Polo.
 1. Official Coach-of-the-Year ballots shall be provided by the Tournament Host.
 2. Each member in good standing shall submit their votes to designated TISCA member(s), who shall collect and count the ballots.
 3. The coaches receiving the most votes will be named Boy's and Girl's Coach-of-the-Year and their names announced at the conclusion of the State Tournament.

III. Private School Coach-of-the-Year:

- A. TISCA will award a State Coach-of-the-Year Certificate at the TAPPS and SBC Championship Meets

IV. Swimmers and Divers-of-the-Year are annually awarded at the State Championships as noted below:

SWIMMING						DIVING					
Class 4A & Under		Class 5A		Class 6A		Class 4A & Under		Class 5A		Class 6A	
Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Mike Waldmann Award	Anna Alaniz Award	Lanny Landtroop Award	Sig Lawson Award	Mike Malone Award	Jack Bialas Award	Penny DiPomazio Award		Chuck Knesel Award		Joe Paul Ogden Award	

- A. Swimmers-of-the-Meet will be selected on the basis of the following criteria:
1. NISCA Power Points earned in individual events ONLY
 - a. All recipients will be honored at the State Championship Meets.

V. TISCA Appreciation and Service Awards

- A. Recipients of Appreciation and / or Service Awards shall be determined by the TISCA Board of Directors and accorded to those individuals who have demonstrated outstanding contributions to Interscholastic Aquatic Sports Programs in the State of Texas.
- a. The Honorees will be chosen by a Committee appointed by the TISCA President.
 - b. The deadline for all applications will be for a period of time designated by the awards committee
- B. Awards
- a. The Theron Pickle Lifetime Achievement Award shall be made annually at the Awards Luncheon of the Clinic to two or more TISCA Members who have demonstrated outstanding contributions and service to Interscholastic Aquatic Programs in the State of Texas that extend beyond the boundaries outlined in "A" just above.
 - b. The Craig Nolder Lifetime Achievement Award award will be made annually to recognize an outstanding diving coach who has contributed greatly to the success of divers in our state.
 - c. The Dee Hollar Excellence in Officiating award will be selected by the BoD and awarded at the State Championships.

- d. Dr. Steve Montgomery Distinguished Service Award - To be nominated by the BOD to recognize those members who have demonstrated exceptional service to the organization and high school aquatic programs in Texas.
 - e. Water Polo Lifetime Achievement Award named after Steve "Mac" McDonald or Tom Landgraf. \ Award will be made annually to recognize an outstanding water polo coach who has contributed greatly to the success of water polo players in our state.
- C. Scholarships
 - 1. TISCA annually awards scholarships in the amount of \$1,000 each to two Texas High School Girls and two Texas High School Boys.
 - D. Texas Swimming Hall of Fame
 - 1. TISCA annually donates \$3,000 to the Texas Swimming and Diving Hall of Fame.
 - 2. The amount is reviewed annually

Article Six – Sanctioned Events

VI. TISCA Sanctioned Meets:

- A. Swimming/Diving:
 - 1. Schools electing to host a TISCA sanctioned meet must submit application and required paperwork to the association president by the deadline posted on the application.
 - 2. If the requesting host is in good standing, i.e., no outstanding balances, etc. with TISCA, permission will be granted by the president and the host will be required to fulfill the requirements of the events as required by TISCA.
 - 3. Meet hosts must agree to publish TISCA sponsorship information provided by the association in order to receive sanctioning approval.
- B. Water polo:
 - 1. Schools electing to host a TISCA sanctioned water polo tournament must submit application and required paperwork to the association president by the deadline posted on the application
 - 2. If the requesting host is in good standing, i.e., no outstanding balances, etc. with TISCA, permission will be granted by the president and the host will be required to fulfill the requirements of the events as required by TISCA.
 - 3. Meet hosts must agree to publish TISCA sponsorship information provided by the association in order to receive sanctioning approval. .

Article Seven – Amendments

Proposed: April 2025

- I. The By-laws of the association may only be amended at the Annual Meeting of the Association by a majority vote of a quorum, provided that a notification of said amendments and meeting be sent to the voting membership in advance of said meeting. Proposed amendments to the By-Laws must be submitted to the BoD by the originator of said proposed amendments prior to the executive board meeting held in conjunction to the Annual Meeting of regular membership.