

Constitution of the Texas Interscholastic Swimming Coaches' Association

Article One

I. **Name:**

- A. The name of the organization shall be, "The Texas Interscholastic Swim-Coaches' Association (TISCA)
 - 1. The legal name of the organization as registered with the state and federal government: "**TISCA, Inc**"

Article Two

I. **Objectives:**

- A. The principle objectives of the organization shall be:
 - 1. To further the interests and promote the general welfare of swimming, diving and water polo throughout the State of Texas.
 - 2. To serve as the attention focal point for organizational and logistical problems, which may come to affect the success of interscholastic swimming, diving and water polo in the State of Texas.
 - 3. If requested, to act in an advisory capacity, or in any other way, which will advance the interests of the interscholastic swimming, diving and water polo programs in the State of Texas.
 - 4. To ensure the proper organizations and / or functionalities are made aware of Rule clarifications and / or changes which would enhance the aquatic sports in the State of Texas.
 - 5. To promote recognition at the State-level for outstanding achievements in swimming, diving and water polo.
 - 6. To seek and promote All-American recognition for outstanding achievements in swimming, diving and water polo in the State of Texas.
 - 7. To disseminate public information intended to educate and / or promote interscholastic swimming, diving and water polo throughout the State of Texas.

Article Three

I. Membership:

A. Types of memberships available and eligibility requirements.

1. Regular

- a. Regular Members of TISCA are those who are actively engaged in the coaching of swimming, diving and ' or water polo, and aquatic directors for high school programs in a Texas public or private secondary school and who meet the financial obligations of Association membership.

2. Life

- a. Life Members of TISCA are those individuals who have met all the requirements for Regular Membership for 20 or more years.

3. Collegiate Undergraduate

- a. Collegiate are college students who are either enrolled in undergraduate or graduate studies who are not employed as an interscholastic swimming, diving and or water polo coach but desire to work eventually in the interscholastic setting.

B. Privileges of Membership

1. Regular Members may hold office, attend all regular meetings of the Association and are accorded both voice and vote on all business brought before the Association.
2. Life Members are accorded the same privileges as Regular Members and are not required to meet the financial obligations of the Association. Past TISCA Presidents are granted Life Membership status post term.
3. Collegiate Undergraduate are Non voting members who have access to our member resources, benefits, and are eligible to attend our annual convention.

C. Nonprofit Status of the Association (501.3.C)

1. No part of the net earnings of the Association shall accrue to the benefit of any member of the Association or any private individual.
2. Reasonable compensation may be paid for services rendered to or for the Association in the furtherance of one or more of its objectives.
3. No member of the Association or any private individual shall be entitled to share in the distribution of any of the Association's assets on dissolution of the Association.
4. Upon dissolution of the Association and / or the final settlement of its affairs, the assets of the Association shall be distributed exclusively for educational

purposes in accordance with the provisions of the Internal Revenue Code and its regulations as they now exist or are hereafter amended.

5. As a means of accomplishing its objectives, the Association is authorized to receive and maintain funds and to exercise all of the powers conferred by law for the specific purpose of attaining the Association's objectives.

Article Four

- I. Elected officers, Executive Board and Board of Directors:
 - A. Elected Officers
 1. President
 2. Vice President
 3. Secretary
 4. Treasurer
 - B. Executive Board
 1. Elected Officers
 2. Immediate past-President (Must be a Regular Member of the Association)
 3. One Regional Representative from each classification elected from their own ranks.
 - a. The Executive Board is responsible for setting the agenda for the Board of Directors Meeting.
 - C. Board of Directors
 1. The Board of Directors consists of the members of the Executive Board, all Region Representatives and appointed Standing Committee Chairs.
 2. The Board of Directors is required to attend all regular meetings of the Association.
 - D. Duties and Responsibilities of the Board of Directors:
 1. The Association President shall preside at all meetings of the Association and the Executive Board.
 - a. She / He shall appoint individuals to all committees and any vacated offices or positions.
 - b. She / He shall serve as an ex-officio member of all Association Committees and shall execute the will of the Association and its Committees.
 2. The Vice President of the Association shall preside in the absence of the President.

- a. She / He shall ensure the business of the Association is conducted in accordance with the Constitution and By-Laws.
 - b. The Vice President is responsible for the management and coordination of the Regional Representatives.
3. The Association Secretary shall keep an accurate record of all business transacted by the Association and shall give due and timely notice of all meetings of the membership and of the Executive Board.
 - a. She / He shall execute Association-related correspondence with the membership and other interested and / or involved parties within and without the State of Texas.
 - b. She / He shall maintain current and archival files of all correspondence and any other Association documents.
 - c. She / He shall ensure the membership is kept promptly informed of all proposed revisions to the By-Laws, Constitution and any other such matters as may be provided or directed by the Executive Board.
4. The Association Treasurer shall:
 - a. Deposit all funds remitted to her / him on behalf of the Association.
 - b. Disburse Association monies as directed by the Executive Board
 - c. Maintain current and accurate records of the Association's financial activities.
 - d. Prepare and present to the Board of Directors a complete and comprehensive Financial Report at the conclusion of the fiscal year during the annual meeting of the Association.
 - e. Maintain other records which shall show the disposition of all funds and presented annually to the Audit Committee for review.
 - f. The TISCA Regional Representatives function as the liaison between all regions within the UIL Classifications and the Board of Directors.
 - a. They also are responsible for encouraging membership in TISCA and NISCA within their areas of responsibility and for carrying out such duties as may be directed by the President and / or the Board of Directors.
 - b. Regional Representatives for each classification shall be elected at the annual meeting of the Association by the membership within their respective regions for two-year terms.
 - a. All region representatives shall be elected during years coinciding with realignment years.
 - c. Regional Representatives may be replaced by the Association President for failure to carry out their responsibilities.
5. The Executive Board shall exercise general supervision of the business to be conducted at general meetings and are empowered to act upon emergency matters affecting the Association.

II. Appointed Positions:

A. Nominating Committee

1. The Nominating Committee shall be appointed by the President and selected from the members of the Board of Directors and are charged with recommending candidates for President, Vice President, Secretary and Treasurer.

III. Terms of Office:

- A. All elected officers shall hold office for two years and are elected in even numbered years at the Association's annual meeting.
- B. All appointees serve at the pleasure of the President.
- C. Terms of office shall begin on Sunday morning at the board of directors meeting following the conclusion of the Annual Convention.
- D. Secretary and Treasurer will remain in their elected positions until she/he decides to step down from the position. A one-year notice will be given to the President upon decision to step down in order to allow for an election of a new member to fill the vacancy. The one-year term will allow for transitional training and information transfer to ensure compliance.

Article Five

I. Voting Procedures:

- A. Only Regular Members in good standing and present at the annual convention of the Association shall have voting privileges.
- B. Voting shall be via secret ballot.
 1. Votes shall be collected using the most reasonable and secure method available including but not limited to any digital formats.
 2. The Association Secretary is responsible for the conduct of the balloting.
 3. The President shall appoint a three-member committee to count the ballots and report the outcome.

II. General Business of the Association:

- A. All agenda items of Association business shall require a simple majority for adoption / approval.

III. Removal from Office:

- A. Any elected officer may be removed from office for cause by a two-thirds vote of the Regular Membership present at a regular meeting of the Association.

IV. Replacement of Officers

- A. President: In the event the office of the President becomes vacant prior to the completion of the specified tenure, that position shall be immediately and automatically filled by the Vice President for the remainder of the term and the subsequent term to which she/he would normally accede.
- B. Vice President: In the event the office of Vice President becomes vacant prior to the completion of the specified term, the President will convene the nominating committee to elect a new Vice President candidate to be voted on by the General Membership during the Annual business meeting.
- C. In the event both offices of the President and Vice President are vacated simultaneously, the most recent Past President will assume the duties of president until the next available Annual Meeting when a special election shall be held.
- D. Secretary/Treasurer: In the event the Secretary or Treasurer vacates their office prior to the completion of their specified term, that position shall be filled immediately and automatically by presidential appointment, subject to the approval of the executive board members, for the remainder of the assigned term.

Article Six

I. Amendments:

- A. This Constitution may be amended by two-thirds votes of the Regular Membership at the General Meeting or by any form of Digital Voting, including but not limited to email, web, 3rd party vendor, etc. deemed appropriate at the direction of the Executive Board.